



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	1 st Ramsbury Scouts		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Replacement of Fire Door and External Windows		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Replace the fire door and windows. Aim is to improve security and improve heat efficiency. Hall is located in a secluded area away from roads and passing traffic. The fire doors are at present unsecure and can only be closed by force from outside. A strong wind will blow these open leaving the premises vulnerable and uninsured due to no force being applied to gain entry. The windows are a security issue and have been forced before to gain entry and damage has been caused in the premises. The warped wooden frames allow heat to escape and the glazing is not only heat inefficient but also misted.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Marlborough		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date Nov 2011 No <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date Last Year No <input type="checkbox"/>		

Where will your project take place?	1 st Ramsbury Scout Hall, Hilldrop Lane, Ramsbury Marlborough Wiltshire
When will your project take place?	As soon as funds available in 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	1st Ramsbury Scouts is a thriving group with 80 young members and a long waiting list. It gives young people challenging opportunities and instills within them a sense of responsibility. The group is visible and works within the local community. We require new fire doors at the rear of the property as they are presently unsecured and have already posed a security risk. The doors will open in strong winds and several times people have had to attend after being notified that the building is open. This not only leaves the group vulnerable to damage but also uninsured as force was not applied to enter the premises. The windows not only are rotting but have been forced in the past allowing unauthorised entry and subsequent internal damage to the premises. They are wooden and have several gaps around them meaning that heat is escaping. The glazing is heat inefficient and also misted. Our heating costs are also rising at a disproportion amount to the rise in the cost of heating.
How many people will benefit from your project?	80 young people, also local community
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	As a voluntary organisation we have 12 leaders and 10 committee members working with 80 young people in a rural environment. 11/19,21
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	10 <input type="text"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Income from renting to groups/people will be monitored, especially during the winter months when bookings drop due to temperature in the building. Advertising of the hall can be increased since difficulties in locking the premises will be reduced. Hall will be available throughout the year with no weeks lost due to criminal damage. There will also be a cost saving in regard to heating costs.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: Dec	Year: 2010
A - Total income:	£10080	
B - Minus total expenditure:	£8181	
Surplus/deficit for year: (A minus B)	£1899	
Free reserves currently held:	£4775	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
	£8,829	Own fundraising/reserves	C	£4,415
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£8,829	Total Project Income		£4,415

Total project income B	£4,415
Total project expenditure A	£8,829
Project shortfall A – B	£4,414
Grant sought from Wiltshire Council Area Board	£4,414
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team (see section 3)